Minutes

Mountain Library Network

South Charleston Public Library

Monday, August 29, 2016

1. President Sarah Palfrey called the meeting to order at 10:30 a.m. Present were Sarah Palfrey, Amy Stover, Tammy Richards, Ann Farr, Emilee Seese, Judy Gunsaulis, Paulette Kirby, Joanna Thompson and Kristina Ferguson.
2. Minutes from the General and Executive Board meetings held in May were reviewed. Judy made the motion to accept the Minutes as presented.
3. Cataloging Committee report: Vicky Terry has retired and Jason McClung is the new Chair of the Cataloging Committee. The committee recommended changing the wording for the definition of a Level 1 cataloger for the Cataloging policy.

*Previous definition:* Level 1: A Level One cataloger may make no changes to a bibliographic record. Level one catalogers may enter, edit, and delete item records for their local library only.

*Recommended changes:* A Level One cataloger may make no changes to a bibliographic record. Level one catalogers may delete item records for their local library only.

Ann made the motion to accept the Cataloging committee’s recommendation, Emilee seconded, and the motion carried unanimously.

1. Old business:

a. Sarah and Ann will continue to work on updating the requirements for new members.

b. The discussion of weeding e-books was tabled until the next meeting.

c. Removal of patron records is going well. Most libraries have completed or are near completion of this project.

d. Library Link: This feature was set up in Fayette Co., however the next step appeared to be expensive. Sarah suggested adding “library extension” to our Google Chrome toolbars. When browsing for books on Amazon, Goodreads, Barns & Noble, etc., the library extension will show you if your local library has a copy of the book available. This will be a great tool for patrons and staff.

1. New business:

a. With Vicky’s retirement, the Board will need to appoint a new member in her place. Sarah will contact Vicky’s replacement at Pocahontas Co. about the opportunity to join the Board.

1. Announcements:

a. The next meeting has been scheduled for Monday, December 5th at 1 p.m. at the South Charleston Public Library.

1. The meeting was adjourned at 11:15 a.m.